

Facility Grants Scheme * new application

Town:	Burgess Hill
Title of project:	Public Arts Trail on Green Circle
Applicant:	Burgess Hill Town Council
Type of applicant:	Town Council
Previous Grants in past 5 years:	£1,000 – WW2 pilot memorial (2014)
Grant Request to MSDC	£ 75,500 (100%)
Total project cost:	£ 75,500

Financial Summary

Sources of funding and whether secured

n/a

Summary of project proposal and aims:

The aim of the project is to create an arts trail to enhance public enjoyment of the Green Circle and provide information about the locality. The Town Council will produce a leaflet, noticeboard/s and website content to promote the trail.

Background

The Town Council will advertise a commission for five original artworks to celebrate the history and growth of Burgess Hill, by recognising some of its noteworthy inhabitants and their achievements. The Green Circle offers the potential to work in areas such as signage, seating/furniture and landscape art.

- Commission 1 at Grassmere Meadow will celebrate the engineering work of the Norris Brothers who created the Bluebird CN7 car with which secured the land-speed record.
- Commission 2 at Malthouse Lane Meadow will focus on Emily Temple (1811-74) who built the St John's Working Man's Institute (Park Centre), helped fund the building of St John's Church and bequeathed the land for St Johns Park to the town.
- Commission 3 in Hammonds Ridge Meadow will be based on the life of John Charles Bee-Mason (1875-1957) who was a filmmaker, explorer and naturalist.

- Commission 4 at Nightingale Lane Meadow will commemorate John Saxby (1821-1913) who was instrumental in bringing in new railway signalling techniques to improve safety.
- Commission 5 at Bedelands will be based on the local flora and fauna found in the Green Circle.

The sites identified are all owned by the District and / or Town Council. Ongoing maintenance and decommissioning will be the responsibility of the Town Council. The appointed artists will be required to provide information regarding the medium and long term care of the work, including the durability of materials and component parts. The appointed artist(s) will be required to hold public liability insurance and provide a risk assessment(s) prior to the delivery and installation of the works.

The permanent public art works will enhance the Green Circle walking trail by making it more interesting and informative and as a result more people will be encouraged to exercise. The project will link in with funding obtained for information boards along the route. The Town Council has already developed leaflets promoting a History Trail and Twittens Trail to encourage people to walk around the town rather than drive.

The steering group for the project includes Town Councillors and representatives of the History Society and Friends of the Green Circle which demonstrates local interest and demand for the project. Concept designs produced by shortlisted artists will be displayed at an exhibition and there will be opportunities for the public to meet the artists to discuss their ideas prior to full commissions. The Town Council will also organise community workshops to ensure the public are aware of the project and involved in the creative process.

The project budget includes £12,000 per commission inclusive of design fees, fabrication, installation, community meetings and workshops plus costs for signage, print and publicity and a 5% contingency.

Head of Finance Comments

Burgess Hill Town Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

How does the project meet the Council's aims?

Better Lives – encouraging people to get out into nature to walk or cycle is a definite way of improving quality of life for all through active exercise. The trail will be promoted by the Town Council.

Better Environment – the public art works will make the Green Circle distinctive and a strong feature of the town. Residents can access the trail from almost anywhere in the town and will be able to enjoy the countryside. By making it

even more interesting, people will be encouraged to come from other areas and will provide possible spin offs for the business sector.

Corporate Grant Assessment Group evaluation of the project

The assessment group feels that this project to provide public art work in Burgess Hill will benefit the community by celebrating local history and providing distinctive landmarks and conversation pieces. It will stimulate interest in the history of the town and the subject areas through the works themselves and the supplementary interpretation boards, trail leaflet and website information. The project will provide inspiration, encourage visitors to the town and locals to get out doors to walk, cycle and enjoy their environment.

The funding available for this project is specifically designated for use towards public art in Burgess Hill and the Green Circle.

Overall Score: 9

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award Burgess Hill Town Council a Facility Grant of £75,500 (100% of the total project cost) toward the cost of providing a public art trail on the Green Circle which is made up of – £3,080 (P35/614 Land at Intech House), £1,540 (P35/604b Land at 11 Mill Road), £1,640 (P35/622 Land at rear 5-7 Mill Road), £1,870 (35/618b Land at 36-38 Folders Lane), £1,200 (P35/619b Land at 241 Junction Road), £3,488.50 (P35/687 Land at Hammonds Ridge), £3,861 (P35/625a Land at Spinningdale, Starlings and Merrifield), £29,957 (P35/716 Land on the Eastern Side of Manor Road), £2,162.79 (P35/703 Land at rear of Forest View Care Home), £17,710 (P35/491 Folders Meadow, Folders Lane) Public Art contributions plus £8,990.71 (P35/491) Other contributions allocated to the Green Circle.

This grant offer is made subject to the following special conditions:

- ***the project must be completed within 24 months of project funding being obtained***
- ***landowner consent and planning permission to be obtained (if necessary)***

Facility Grants Scheme * new application

Town:	East Grinstead
Title of project:	Play equipment at East Court
Applicant:	East Grinstead Town Council
Type of applicant:	Town Council
Previous Grants in past 5 years:	£47,302 – St Swithuns Church Wall (2015) £2,500 – Summer music concert (2015) £4,000 – Summer events programme (2016)
Grant Request to MSDC	£ 8,787 (94%)
Total project cost:	£ 9,327

Financial Summary

Sources of funding and whether secured

n/a

Summary of project proposal and aims:

Provision of play equipment and a gate to upgrade the children's play area at East Court.

Background

East Court Play Area, owned and managed by the Town Council, was upgraded earlier this year and an inclusive style roundabout was installed which has led to increased demand from wheelchairs users and children with mobility issues. The playground is very popular and is used regularly by a local Special Needs School.

The Town Council has found that the main gate is not fit for purpose and they want to install a mono-hinged self-closing gate which is not only designed to prevent finger traps and crush points; it is also wheelchair accessible and complies with DDA regulations.

The Council also want to install a 'Rota Bounce', high quality stainless steel frame seesaw type pieces of play equipment which bounces and rotates to test children's coordination, strength and agility.

Head of Finance Comments

East Grinstead Town Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

How does the project meet the Council's aims?

Better Lives – the project will enhance the existing play equipment and provide better access to ensure equality of all children.

Better Environment – the play area encourages younger children and families to spend time together in the open environment. The town Council has installed litter bins to encourage people to keep it tidy and promote civic responsibility. They have also positioned some picnic equipment aside the play park to enhance the facility and encourage greater use on pleasant days.

Better Services – the Town Council is keen to ensure the play equipment is safe, modern and accessible.

Corporate Grant Assessment Group evaluation of the project

The assessment group feels that this project to make the play area more accessible for children with disabilities and to improve the equipment available is good value for money and important for local residents.

Overall Score: 7

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award East Grinstead Town Council a Facility Grant of £8,787 (94% of the total project cost) toward the cost of providing play equipment at East Court which is made up of – £189.74 (P35/632b Land at 27-29 Cantelupe Road), £3,921 (P35/633b Land at Maypole House), £4,677.26 (P35/694 Land rear of 240-258 Holtye Road) Play Space contributions.

This grant offer is made subject to the following special conditions:

- ***the project must be completed within 24 months of project funding being obtained***
- ***planning permission to be obtained (if necessary)***

Facility Grants Scheme * new application

Town:	East Grinstead
Title of project:	Changing Places disability toilet
Applicant:	Jubilee Community Centre
Type of applicant:	Charity
Previous Grants in past 5 years:	None
Grant Request to MSDC	£ 10,000 (25%)
Total project cost:	£ 39,300

Financial Summary

Sources of funding and whether secured

Fundraising events	£4,000	Secured
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Summary of project proposal and aims:

To install a Changing Places hoist assisted disability toilet at the Jubilee Community Centre in East Grinstead which will be made available to centre users and the general public.

Background

Jubilee Community Centre is a large multi-use building owned by Jubilee Community Church CIO whose aim is that the Centre will enhance the quality of life for local people by providing educational, recreational, health, well-being and leisure opportunities. It currently houses Meridian Community Radio, East Grinstead Foodbank, CAP debt counselling services a playgroup and two churches. It is available for hire to community groups and currently hosts several sport and fitness groups including Chair Pilates for the less mobile, an art group, Inchoir community choir, several baby groups (Sing and Sign, Sensory, Massage), Ariel Drama and Ariel Othellos Disabled Drama Group. Various U3A groups regularly meet in the building including Jazz, Craft and Patchwork. The Alzheimer's Society carers support group also meet regularly in the building.

The grant will be used to provide a hoist assisted disability toilet (known as a Changing Places Toilet). The toilet will be available to all who need it (both Centre users and the general public) during opening hours, currently 8am – 10pm Monday to Saturday and 8am – 6pm on Sundays. This will enable wheelchair users and their families to access local leisure activities, shopping and tourist attractions. It will also make it more feasible for Disability Groups to

use the building for their own activities and meetings if appropriate toilet facilities are available.

5 million people nationally are estimated to need this facility as they are unable to use standard disabled facilities because they need a hoist, adult changing bed and space for a wheelchair and carer(s). If they have no access to toilet facilities, they are often excluded from activities or participation is curtailed. This impacts on at least 5 current users of the centre.

The centre aims to be as inclusive as possible and has already installed a Hearing Loop and Disabled Lift and standard Disabled Toilet. The toilet will be registered with Changing Places and will appear on their online interactive map which helps users plan their journeys and activities.

An incidental benefit will be to provide showering facilities for homeless people and Foodbank clients who come to the centre for support.

The applicant has already raised £4,000 through a social media campaign and plans further fundraising events and bids to raise the total amount needed.

Head of Finance Comments

Independently audited accounts have been submitted for the year ending 31st August 2015 which show a surplus of £148,946.

Total income was £498,292: mainly generated from Donations (£377,025), Building Hire Income (£107,377), Other Income (£13,777) and Interest (£113).

Total expenditure was £349,346: consisting of Staff Related (£166,634), Supplies and Services (£107,373) Mortgage Interest and Depreciation (£42,268), Third Party Donations (£27,126) and Premises Related (£5,945).

All activities of the Trust were transferred, as a going concern, to Jubilee Community Church (East Grinstead) CIO on 6th July 2015.

How does the project meet the Council's aims?

Better Lives – a hoist toilet enables severely disabled wheelchair users to participate more fully in community life and helps both users and carers avoid injury in manhandling and infection in unsanitary changing environments. Without a hoist assisted toilet those who need it cannot participate fully in activities able bodied people take for granted. A hoist assisted toilet will enhance their personal dignity, helping them avoid isolation and depression.

Better Services – appropriate toilet facilities are a basic need that should be available to all regardless of ability levels. This project will enhance the town and support the vision of providing a socially inclusive environment with a first rate built environment that enable residents to live with a high degree of self-sufficiency.

Corporate Grant Assessment Group evaluation of the project

The assessment group feels that this project to install a Changing Places toilet at the Jubilee Community Centre in East Grinstead will be of benefit to users of the centre, local residents with disabilities and visitors to the area. The applicant has submitted an excellent application clearly outlining the need and benefits of this project which is supported by comparative quotations for the work to ensure good value for money and letters of support from East Grinstead Town Council, Disability Access and Phab.

Overall Score: 12

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award the Jubilee Community Centre a Facility Grant of £10,000 (25% of the total project cost) toward the cost of a Changing Places disability toilet which is made up of – £3,996.71 (P35/581 Land at 31 Moat Road), £5,760 (P35/588 Land at Cumberworth and adjoining properties), £243.29 (P35/617 Land at Heathcote, Maypole Road) Community Buildings contributions.

This grant offer is made subject to the following special conditions:

- ***that it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- ***the project must be completed within 12 months of project funding being obtained***

Facility Grants Scheme * new application

Town:	Copthorne
Title of project:	Playing pitch drainage at King Georges Field, Copthorne Bank
Applicant:	Copthorne Sports and Community Association
Type of applicant:	Charity
Previous Grants in past 5 years:	£15,163 – Maintenance Equipment (2014)
Grant Request to MSDC	£ 35,000 (34%)
Total project cost:	£ 102,825

Financial Summary

Sources of funding and whether secured

Sport England	£65,000	Secured
Own funds	£2,825	Secured
Total	£67,825	

Summary of project proposal and aims:

Levelling and improved playing pitch drainage at King Georges Field, Copthorne Bank.

Background

Copthorne Sports and Community Association Ltd is a not-for-profit organization based at the Copthorne Jubilee Pavilion, King George V field. The pavilion has a good size multi-use hall, well equipped kitchen and toilets including disabled facilities. There are sports changing facilities, including home and way changing rooms, referees and officials changing rooms, all with showers and toilets.

They provide facilities for many local sports clubs, including Copthorne Football Club, Copthorne Cricket Club, Copthorne Stoolball Club and Copthorne Youth Football Club.

At present, they are not able to utilise the playing pitches to their full capacity due to poor drainage and several of the village teams have to use pitches provided by Crawley Borough Council.

A feasibility study for the improvement of the surface levels and drainage of the sports field was carried out by a specialist consultant in 2015 and submitted with the application, which details the technical problems and solutions. The report provided a number of options and the association applied to Sport England for funds to help them address the issues.

The total project cost, to level and install improved drainage, is £102,825 and the association secured a grant of £65,000 from Sport England. The quotes for the work have been provided by Sport England who use preferred specialist suppliers and can advise on the project.

The improved facilities will enable the sports association to provide all year round sports and recreational facilities to improve the health and wellbeing of the community.

Head of Finance Comments

Unaudited accounts have been submitted for the year ending 30th April 2015 which show a surplus of £26,923.

Total income was £39,425: mainly generated from Grants (£22,865), Rental Income (£14,528), Donations (£1,384) and Fundraising (£648).

Total expenditure was £12,502: consisting of Premises Related (£9,429) and Supplies and Services (£3,073).

Balances held at the end of the period showed Net Assets of £41,141, comprising of, Tangible assets £25,758, Cash £16,272, Debtors £551 and Creditors (£1,440).

How does the project meet the Council's aims?

Better Lives – the facilities managed by the sports and community association provide local people of all ages with the opportunity to take part in social and physical activities which improve their general wellbeing and add to life in the village.

Better Services – the improved facilities will ensure the playing pitches are available for sports groups to use all year round which will help sustain the association through additional hires and support the clubs.

Corporate Grant Assessment Group evaluation of the project

The assessment group feels that this project to ...

Overall Score:8

Corporate Grant Scheme Assessment Group Recommendation

The Assessment Group recommends that the Cabinet Grants Panel award Copthorne Sports and Community Association a Facility Grant of £35,000 (34% of the total project cost) toward the cost of pitch drainage at King Georges Field

which is made up of – £35,000 (P35/728 Land South of Grange Road) Formal Sport contributions.

This grant offer is made subject to the following special conditions:

- ***that it can be demonstrated that the project can be funded in its entirety with 12 months of the grant offer***
- ***the project must be completed within 12 months of project funding being obtained***
- ***a grounds maintenance plan is submitted to demonstrate how the pitches will be kept in good condition following the improvements, to the satisfaction of the Head of Corporate Resources***